

The COVID-19 pandemic has created unprecedented impacts on pre-tenure faculty. Additional tenure clock extensions have provided faculty with more time but at the cost of delaying their promotion and tenure (P&T). As an investment in faculty scholarship, this program provides up to \$5,000 in matching funds to pay for a one-course teaching relief. Given that the purpose of this program is to allow impacted pre-tenure faculty additional time to focus on their research, colleges and departments are encouraged to provide faculty with as much service relief as feasible in the same semester as their teaching relief.

Available funds are limited, and priority will be given to those faculty who demonstrate current or historical pandemic impacts to their ability to conduct research, scholarly, creative, or outreach activities and/or publish their results due to the COVID-19 pandemic. It is anticipated that additional funds will be available in future years to continue this program, so applications this year should be limited to only those faculty who can use it to buy out of teaching in either 2022-23 or 2023-24. Considerations for funding include:

- > How close is the faculty member to their mandatory P&T year?  
*Faculty closer to their mandatory year have greater need to mitigate pandemic impacts in time for P&T consideration. All other things being equal, faculty closer to their mandatory year will have higher priority compared to those with more time.*
- > How urgent is the need to have the course release now versus later?  
*Some types of scholarly and creative activities require more time to come to fruition than others. Faculty with scholarly and creative activities that require more time will have higher priority.*
- > What is the scale of the impact of the pandemic on the faculty member's research, scholarly, creative, and/or outreach activities?  
*Faculty members' professional development and progression were differentially impacted by the pandemic. Faculty who demonstrate greater pandemic impacts on their professional activities will have higher priority.*
- > How will this buyout specifically benefit the faculty member's progression towards P&T?  
*The purpose of this program is help faculty who were/are negatively impacted by the pandemic prepare for promotion and tenure. Priority will be given to those faculty for whom a teaching buyout will provide demonstrable and achievable benefits to promotion and tenure preparedness.*

Faculty Member Information	
Name	
Current Mandatory Tenure Review Year	
<b>Last 4 digits</b> of VT ID Number	
Department or School	
Department Head/Chair or School Director	
Requested Period of Teaching Relief	<input type="checkbox"/> Spring 2023 <input type="checkbox"/> Fall 2023 <input type="checkbox"/> Spring 2024

**Requests for Spring 2023 course buyouts are due by October 15, 2022.**  
**Requests for Fall 2023 or Spring 2024 course buyouts are due by January 31, 2023.**

Funding Amount Provided by College  
*(to be matched by the Provost's Office)*

Course # and Title being bought out

\$ \_\_\_\_\_

\_\_\_\_\_

Please provide the fund and org number any approved funds should be transferred to:

Fund Number \_\_\_\_\_

Org Number \_\_\_\_\_

How would you describe the **urgency** of your need for this buyout as it relates to the timeline for advancing your research, scholarly, or creative activities?

How would you describe **scale** of the impact of the pandemic on your research, scholarly, creative, or outreach activities?

Please describe your specific goal during the time provided by this buyout. How will achieving this goal benefit your progression towards promotion & tenure?

\_\_\_\_\_  
Faculty Member Signature

\_\_\_\_\_  
Date

### Approvals

Approved

Not Approved

\_\_\_\_\_  
Department Head signature

\_\_\_\_\_  
Date

Department Head comments and/or qualifications

Approved

Not Approved

\_\_\_\_\_  
Dean signature

\_\_\_\_\_  
Date

Approved

Not Approved

\_\_\_\_\_  
Executive Vice President and Provost signature

\_\_\_\_\_  
Date

Matching funds approved by Provost's Office    \$ \_\_\_\_\_  
to be completed by Provost's Office

**Please submit this completed form to Faculty Affairs ([facultyaffairs@vt.edu](mailto:facultyaffairs@vt.edu)) for review and approval by the Office of the Executive Vice President and Provost.**