

The COVID-19 pandemic has created unprecedented impacts on pre-tenure faculty. Additional tenure clock extensions have provided faculty with more time but at the cost of delaying their promotion and tenure (P&T). As an investment in faculty scholarship, this program provides up to \$5,000 in matching funds to pay for a one-course teaching relief. Given that the purpose of this program is to allow impacted pre-tenure faculty additional time to focus on their research, colleges and departments are encouraged to provide faculty with as much service relief as feasible in the same semester as their teaching relief.

Available funds are limited, and priority will be given to those faculty who demonstrate current or historical pandemic impacts to their ability to conduct research, scholarly, creative, or outreach activities and/or publish their results due to the COVID-19 pandemic. Applications should be limited to only those faculty who can use it to buy out of teaching in 2024-25. Considerations for funding include:

- > How close is the faculty member to their mandatory P&T year?
Faculty closer to their mandatory year have greater need to mitigate pandemic impacts in time for P&T consideration. All other things being equal, faculty closer to their mandatory year will have higher priority compared to those with more time.
- > How urgent is the need to have the course release now versus later?
Some types of scholarly and creative activities require more time to come to fruition than others. Faculty with scholarly and creative activities that require more time will have higher priority.
- > What is the scale of the impact of the pandemic on the faculty member's research, scholarly, creative, and/or outreach activities?
Faculty members' professional development and progression were differentially impacted by the pandemic. Faculty who demonstrate greater pandemic impacts on their professional activities will have higher priority.
- > How will this buyout specifically benefit the faculty member's progression towards P&T?
The purpose of this program is help faculty who were/are negatively impacted by the pandemic prepare for promotion and tenure. Priority will be given to those faculty for whom a teaching buyout will provide demonstrable and achievable benefits to promotion and tenure preparedness.

Faculty Member Information	
Name	
Current Mandatory Tenure Review Year	
Last 7 digits of VT ID Number	
Department or School	
Department Head/Chair or School Director	
Requested Period of Teaching Relief	<input type="checkbox"/> Fall 2024 <input type="checkbox"/> Spring 2025

Requests for academic year 2024-25 course buyouts are due by November 1, 2023.

Funding Amount Provided by College
(to be matched by the Provost's Office)

\$ _____

Course # and Title being bought out

Please provide the fund and org number any approved funds should be transferred to:

Fund Number _____

Org Number _____

How would you describe the **urgency** of your need for this buyout as it relates to the timeline for advancing your research, scholarly, or creative activities?

How would you describe **scale** of the impact of the pandemic on your research, scholarly, creative, or outreach activities?

Please describe your specific goal during the time provided by this buyout. How will achieving this goal benefit your progression towards promotion & tenure?

Faculty Member Signature

Date

Approvals

Approved
Not Approved

Department Head signature

Date

Department Head comments and/or qualifications

Approved
Not Approved

Dean signature

Date

Approved
Not Approved

Executive Vice President and Provost signature

Date

Matching funds approved by Provost's Office \$ _____
to be completed by Provost's Office

Please submit this completed form to Faculty Affairs (facultyaffairs@vt.edu) for review and approval by the Office of the Executive Vice President and Provost.