Virginia Tech Pamplin College of Business
Annual Faculty Evaluation

Year

Position: imported from Banner          Email: imported from Banner
Department: imported from Banner       Hire date: imported from Banner

Publications (last five years)

Be sure to add all appropriate labels to your publications:

1. All refereed publications fit in only one of the Elite, SA or (not elite or SA; other) category. Some refereed publications are Elite, all Elite Publications are also SA, some refereed publications are neither elite or SA. Use the labels “Pub Elite” or “Pub SA”.

2. All publications fit into one and only one of the categories “Basic or Discovery”, “Integration/Application”, or Teaching Learning”. Use the labels “Pub Basic or Discover”, “Pub Integration Application”, or “Pub Teaching Learning”.

3. Some publications may fall in one or more pillar categories. Faculty should add labels for all that apply, using the labels “Pillar Analytics”, “Pillar Entrepreneurship”, and “Pillar Sustainable Global Prosperity”.

4. Publications should also be identified as AACSB Table 1 Scholarly Contribution, AACSB Table 2 Business Practice, or AACSB Table 3 Intellectual Contribution.

1. Elite journal publications
   a. Enter under Publications > Refereed Journal Article, select Subtypes=article, select Status=accepted, enter Date accepted, complete all fields indicated by *, save, select View your publication details, select Labels, click + by Pamplin College of Business, enter Pub, select Pub elite, click + to add label

2. Scholarly Academic (SA) publications
   a. Enter under Publications > Refereed Journal Article, select Subtypes=article, select Status=accepted, enter Date accepted, complete all fields indicated by *, save, select View your publication details, select Labels, click + by Pamplin College of Business, enter Pub, select Pub SA, click + to add label

3. Other Refereed Journal publications
   a. Enter under Publications > Refereed Journal Article, select Subtypes=article, select Status=accepted, enter Date accepted, complete all fields indicated by *, save

4. Books
   a. Enter under Publications > Book, indicate Status= accepted, enter acceptance date

5. Book chapters
   a. Enter under Publications > Book chapter or section, indicate Subtypes=chapter, indicate Status= accepted, enter acceptance date

6. Other Scholarly Publications
   a. Conference Proceedings
Ender under Publications > Conference paper or presentation, indicate Type of presentation or publication= Publication|Paper, indicate Status= published, enter publication or presentation date
b. “others”
Enter under Publications as a Journal article, Report, or Other

Research Citations

7. Total citations from Web of Science Core Collection: this information is imported automatically from Web of Science

Conference Participation (Current year)

8. Academic Conference Presentations
   a. Enter under Publications > Conference paper or presentation, select Type of presentation or publication=Publication|abstract, or Presentation|any option as appropriate, enter publication or presentation date
   b. Or enter under Publications>Poster as appropriate

9. Conference Program Appearance
   a. Enter under Publications>Conference paper or presentation, select Type of presentation=other|discussant, or other|session chair/organizer
   b. Or enter under Professional activities>Event administration, be sure to enter a date

AACSB Status Determination

10. List of activities from AACSB Table 1
    a. You must add one of the AACSB labels to each of your activities as appropriate so that this section can be generated automatically based on the label = AACSB Table 1 Scholar contribution.

11. List of activities from AACSB Table 2
    a. You must add one of the AACSB labels to each of your activities as appropriate so that this section can be generated automatically based on the label = AACSB Table 2 Business practice

12. List of activities from AACSB Table 3
    a. You must add one of the AACSB labels to each of your activities as appropriate so that this section can be generated automatically based on the label = AACSB Table 3 Intellectual contribution

AACSB Summary Table

This table will be generated automatically based on the AACSB labels you entered.

<table>
<thead>
<tr>
<th># of activities</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Total</th>
</tr>
</thead>
</table>

Lastname                                      Page #                                      Date report created
Preliminary AACSB status determination: This will be generated automatically based on the AACSB labels you entered

Teaching

Virginia Tech Courses Taught (past 3 years)

[Virginia Tech Courses Taught will be imported from Banner. Enter information about other teaching, including guest lectures and professional development courses taught, courses developed, and student advising, into the Teaching module in Elements.]

Other teaching

Courses developed

Programs/curricula developed

Student/post-doc supervision

Graduate examinations

Student advising

Funding

External funding

Awarded contracts and grants managed by Virginia Tech’s Office of Sponsored Programs will be imported into Elements automatically. This information is updated monthly.

Internal funding

Enter information about any internal grants or other funding not managed by OSP under Funding>Internal Funding

Proposals

Enter information about proposals pending or declined under Funding>Proposals

Professional activities

Enter in the Professional Activities section using the appropriate activity type. Be sure to enter a date for each activity.

Record of Impact