Candidate for promotion in research rank to: ____________________________________________

1. Name: ____________________________________________
   Supervisor: ____________________________________________
   Department: ____________________________________________
   College/Institute: _______________________________________

2. Present research rank: ____________________________________________
   Years of service in present rank at Virginia Tech as of May 2024: ____________________________
   Number of years at same or higher rank elsewhere: ____________________________

3. Highest degree earned: ____________________________ Date awarded: ____________________________
   Institution: ____________________________________________

4. Number of years experience in full-time professional-level employment as of May 2024:
   In higher ed: ____________________________ In other employment: ____________________________

5. Number of years employed at Virginia Tech as of May 2024: ____________________________
   Date of initial Virginia Tech faculty contract: ____________________________

6. Percent of assignment to university teaching/research (208):
   Percent of assignment to Sponsored Research: ____________________________
   Percent of assignment to Experiment Station (229): ____________________________
   Percent of assignment to Cooperative Extension (229): ____________________________

7. Department confirms funding support for promotion adjustment at the requested rank.
   ☐ Promotion increase of $3,000 to Research Assistant Professor rank
   ☐ Promotion increase of $5,000 to Research Associate Professor rank
   ☐ Promotion increase of $7,000 to Research Professor rank

8. ☐ Departmental committee recommends approval.
   ☐ Departmental committee does not recommend approval.
   Committee vote: _____ approve _____ not approve _____ abstain

   Departmental committee chair’s signature ____________________________ Date ____________________________
9. □ Department head or institute director recommends approval.
   □ Department head or institute director does not recommend approval.

   Department head or institute director’s signature ___________________________ Date

10. □ College committee recommends approval (as appropriate).
    □ College committee does not recommend approval (as appropriate).

    Committee vote: _____ approve _____ not approve _____ abstain _____ ineligible

   College committee chair’s signature ___________________________ Date

11. □ Dean or senior manager recommends approval.
    □ Dean or senior manager does not recommend approval.

   Dean or senior manager’s signature ___________________________ Date

12. □ Senior Vice President for Research and Innovation recommends approval.
    □ Senior Vice President for Research and Innovation does not recommend approval.

   Senior VP for Research and Innovation’s signature ___________________________ Date

13. □ Executive Vice President and Provost recommends approval.
    □ Executive Vice President and Provost does not recommend approval.

   Executive Vice President and Provost’s signature ___________________________ Date